

To verify your identity for the digital certificate request, please gather the following documents:

1. **Two forms of photo identification** (One must be from the primary list below. The second may come from either list, but MUST be from a different issuing agency from the first photo ID.)

**Primary Photo ID**

**Current photo ID issued by a federal, state, or local government**

Examples- This list is not exhaustive. You may use any current photo ID issued by a federal state, or local government.

- Current, valid passport (U.S. or foreign, also qualifies as the required Proof of Citizenship below)
- Current, valid driver's license (U.S. or foreign)
- Government-issued photo identity card or badge (U.S. or foreign)
- U.S. DOD CAC Card

**Secondary Photo ID**

**Non-Exhaustive List of Examples:**

- Valid *or expired* passport (U.S. or foreign)
- Valid *or expired* driver's license (U.S. or foreign)
- Government-issued photo identity card or badge (U.S. or foreign)
- U.S. DOD CAC Card
- Student photo ID
- Official photo identity card or badge from your company or institution
- Credit card (with photo)

2. **One Proof of Citizenship**

**Proof of Citizenship for U.S. Citizens** 

- Current, valid U.S. Passport (also qualifies as one of the required photo IDs)
- Birth certificate issued by a government entity within the US or its territories
- Certificate of Naturalization
- FS-240 Consular Report
- DS-1350 Certification of Report of Birth
- Certificate of Citizenship

**Proof of Citizenship for Non-U.S. Citizens** 

- Current, valid passport from your country (also qualifies as one of the required photo IDs)
- Unfortunately, Green (Permanent Resident) Cards are NOT authorized for proof of citizenship

3. **One of the following Proofs of Organizational Affiliation**

- A current, company-issued photo ID with company name, employee name, and employee photo.
- A letter on company letterhead, signed by a Duly Authorized Company Representative, stating that you are an employee of that organization. A proof of affiliation letter is not a substitute for one of the above required photo IDs. ([Download example](#))